

Region Q Workforce Development Board

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www.regionqwdb.org

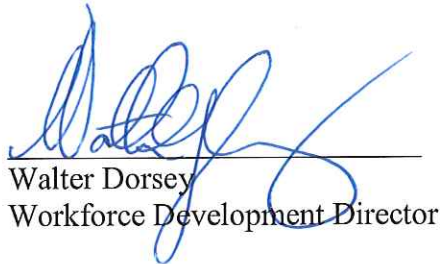
REGION Q LA ISSUANCE 2015-08

SUBJECT: Requires Additional Assistance

PURPOSE: To transmit the revised policy to define “requires additional assistance to complete an educational program or to secure and hold employment as it related to eligibility for youth according to the Workforce Innovation and Opportunity Act (WIOA).

ACTION: Region Q Youth Program service providers are to use the attached definitions when determining youth eligibility. This includes a youth with a disability who meet the criteria in either section one or section two.

EFFECTIVE DATE: July 27, 2015



Walter Dorsey
Workforce Development Director

Attachments

Serving: Beaufort County • Bertie County • Hertford County • Martin County • Pitt County

Mid-East Commission • Workforce Development Department
"Committed Equal Opportunity Employer/Programs"

"Auxiliary aids and services are available upon request to individuals with disabilities." Relay numbers for the Hearing Impaired: (TT) 1-800-712-6600 (voice) 1-800-735-8262
www.mideastcom.org • www.ncvisioneast.org • www.ncnwa.net • www.easternregionwin.org

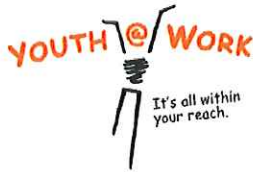
Requires Additional Assistance is one of the barriers listed under WIOA Section 129 used to establish eligibility for the Youth Program. The Region Q Requires Additional Assistance form will be used by Region Q WIOA Operators as verification documentation of the Requires Additional Assistance barrier. This form will be used in conjunction with attendance, educational, suspension, DSS, group home, employment and Department of Correction verification. The form must be signed by all youth that have "yes" selected for the Youth Requires Additional Assistance barrier on the WIOA application. Supporting verification documentation must accompany the form.

The State of North Carolina further defines Requires Additional Assistance as a youth who:

1. In School Youth **and**
 - a) Has poor attendance patterns in an educational program during the last 12 calendar months; **or**
 - b) Has been expelled from school within the last 12 calendar months; **or**
 - c) Has been suspended from school at least within the last 12 calendar months; **or**
 - d) Has below average grades; **or**
 - e) Has previously been placed in out-of-home care (foster care, group home, or kinship care) for more than 6 months between the ages of 14-21; **or**
 - f) Has a currently incarcerated parent(s)/guardian.

2. Out-of-School Youth **and**
 - a) Has dropped out of a post-secondary educational program during the past 12 calendar months; **or**
 - b) Has a poor work history to include no work history, or has been fired from a job in the last 6 calendar months; **or**
 - c) Has previously been placed in out-of-home care (foster care, group home, or kinship care) for more than 6 months between the ages of 16-21; **or**
 - d) Has a currently incarcerated parent(s)/guardian.

Region Q Requires Additional Assistance Verification Form



The Required Additional Assistance form must be reviewed, signed and dated by all youth that have “Youth Requires Additional Assistance to complete an educational program or to secure/hold employment” selected as yes on the WIOA Application. Youth must meet the definition outlined in number one and at least one criteria listed in items A through F; or youth must meet the definition outlined in number two and at least one criteria listed in items A through D to meet the definition for this barrier. Verification documentation must accompany the signed and dated form.

Please check the appropriate boxes.

1. In School Youth and

- A) Has poor attendance patterns in an educational program during the last 12 calendar months; **or**
- B) Has been expelled from school within the last 12 calendar months; **or**
- C) Has been suspended from school at least within the last 12 calendar months; **or**
- D) Has below average grades; **or**
- E) Has previously been placed in out-of-home care (foster care, group home, or kinship care) for more than 6 months between the ages of 14-21; **or**
- F) Has a currently incarcerated parent(s)/guardian.

2. Out-of-School Youth and

- A) Has dropped out of a post-secondary educational program during the past 12 calendar months; **or**
- B) Has a poor work history to include no work history, or has been fired from a job in the last 6 calendar months; **or**
- C) Has previously been placed in out-of-home care (foster care, group home, or kinship care) for more than 6 months between the ages of 16-21; **or**
- D) Has a currently incarcerated parent(s)/guardian.

This form has been reviewed with me and I certify that I meet the conditions marked above and require additional assistance to complete an educational program or to secure/hold employment as defined.

Customer Signature

Date

WIOA Staff Signature

Date